

DEVIKA GARG

FEMALE, 21 YEARS

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EDUCATION

Qualification	Year Ended	Institution	Percentage/ CGPA
Bachelor of Laws (LL.B)	2021-24	O.P. Jindal Global University	7.8/8
Bachelors of Commerce with Honours (B.Com (Hons.))	2018-21	Sri Guru Tegh Bahadur Khalsa College, University of Delhi	8.757 CGPA
CBSE (Class XII)	2018	Presidium School, Indirapuram	94.6%
CBSE (Class X)	2016	Presidium School, Indirapuram	95% (10 CGPA)

INTERNSHIPS/WORK EXPERIENCE

- Legal Intern, Asia Law Offices** **June 2022**
Tasks- Understanding and preparing updates on Companies Act, 2013, Income Tax Act, 1961, various Labour Laws and other related Rules and Compliances. Research revolved around various corporate laws and consumer laws too.
- Legal Intern, A2Z Corporation** **February 2022**
Task- Understanding various Acts and the provisions in detail. Conducting relevant research and finding precedents. Reading case files and preparing case briefs and case notes.
- Legal Intern, Chambers of Mr. Aditya Singla** **January 2022**
Tasks- Searching precedents and conducting relevant research work for cases. Writing case briefs and case analysis. Reading and understanding writs, judgements, and petitions.
- Operations Intern, 91springboard** **February 2021-April 2021**
91springboard is a co-working community created for SME's, freelancers and business owners with a start-up mind.
Tasks- Analyse various business ideas and determine their feasibility and develop insights.
- Summer Intern, Metvy's, New Delhi** **August 2020 - September 2020**
Metvy's- It is a networking platform which leverages Artificial Intelligence.
Tasks- Developing a startup idea, its business model and pitching it to the investors in a team.
- Marketing Intern, Saplings Green Solutions, New Delhi** **September 2019 - November 2019**
Saplings Green Solutions- Vertical gardening solution providers.
Tasks- Planning posts for social media accounts.
- Marketing and Content Intern, The Business Café, Delhi** **June 2019 - July 2019**
The Business Café (TBC) - The Editorial Board of Department of Commerce, SGTB Khalsa College.
Tasks- Planning daily activities of social media handles of TBC and writing informative content.

ACHIEVEMENTS AND AWARDS

- Received Savitri Jindal Scholarship 2021 at Jindal Global Law School, OP Jindal Global University
- Deloitte Graduate School Maverick 2020- Third Round Qualifier
- Best Intern at The Business Café (Summer 2019)
- Commerce Topper in school, CBSE Class 12 examinations, Presidium School (2017-18)
- Accountancy Topper in school, CBSE Class 12 examinations, Presidium School (2017-18)

POSITION OF RESPONSIBILITY

- Member of Apoyo, the Disability Inclusion Club at O.P. Jindal Global University (September 2021- Present)
- Member of Aperture, the photography club at O.P. Jindal Global University (September 2021- Present)
- Managing Editor at The Business Café , SGTB Khalsa College (October 2020 – June 2021)
- Event Head of Spectrasmith, Annual Fest of Department of Commerce, SGTB Khalsa College (February 2020)
- Assistant Editor at The Business Café, SGTB Khalsa College (July 2019 - October 2020)
- Member of The Academic Affairs Committee, SGTB Khalsa College (July 2018 – May 2019)
- President of The Maestros Club, Presidium School (March 2017 – March 2018)
- MUN Trainer at Presidium School (March 2017 – March 2018)

SOCIAL WORK

- Volunteer, **Girl Up Jindal Chapter, O.P. Jindal Global University** (September 2021- Present)
- Volunteer, **Rotaract, O.P. Jindal Global University** (August 2021-Present)
- Volunteer, **Rangrut, New Delhi.** (August 2019 – August 2021)
- Volunteer, **Child Rights and You (CRY), Delhi** (July 2018 – May 2019)
- Volunteer, **Sparsh NGO, Ghaziabad** (2016 - 2018)
- Scribe for **Specially-Abled, Presidium School** (March, 2017)

EDUCATIONAL COURSES

- Entrepreneurship in Emerging Economies, Harvard University (May 2020 – September 2020)
- BCG Strategic Consulting Virtual Experience Program (May 2020)
- Beginners Trading Certification Program, Internshala (June 2019)
- Communication Skills Training Program, YouCan Foundation (July 2018)